

# GSDS Scholarship Application Procedure

## Requirements for Decisions:

**February 28, 2022** – Application paperwork is made available. Complete and return the GSDS Scholarship Application obtained by visiting the front office or online at [www.goodshepherddayschool.org](http://www.goodshepherddayschool.org), along with submitting your most recent 1040 tax form, your 2441, and your most current W-2.

**April 22, 2022** – Applications and paperwork are due. Please submit to Ms. Rhonda, GSDS Director, at [director@goodshepherddayschool.org](mailto:director@goodshepherddayschool.org) or in-person.

**May 20, 2022** – Scholarships will be awarded and announced.

*Final action will not be taken until the entire application procedure, including receipt of tax forms, has been completed.*

## Objective of the Scholarship Program:

The GSDS Scholarship Program is designed to provide families an opportunity for an early education, which might not otherwise be attainable due to financial concerns. No child or family should be deterred by financial reasons from applying to GSDS. Any family which may require financial aid is encouraged to fill out an application for a scholarship. The Scholarship Program is open to children of any race, gender, creed, ethnic or national origin.

## Selection of Candidates:

Any family who submits their Scholarship Application and provides the appropriate documents by the due date will be considered as a candidate for a Scholarship for their child/children.

## Renewals:

A Scholarship is awarded for one school year. A family may reapply each year their child is enrolled at the Day School; however, no guarantees will be made for ensuring that their child will be receiving a Scholarship every year they attend the school or for the same amount.

## The Selection Process:

The GSDS Scholarship Committee will review all Scholarship Applications. The Committee will remain as fair and consistent as possible to meet the potential needs of a family. There is a possibility that the Committee may turn down family applications based on the Scholarship Fund resources, or lack thereof, calculated each fiscal year by the GSDS Finance Committee. The Scholarship Committee will make all final decisions on financial amounts of aid per family. After a family is selected, the Director will inform the family of the awarded scholarship.

## Confidentiality:

All documents, applications and papers submitted to the Scholarship Committee will remain confidential and are only retained on file for a limited time to document possible auditing.